

For office use only:

File No \_\_\_\_\_

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## Section 1 NAME AND CONTACT INFORMATION

Family Name \_\_\_\_\_ Given Names \_\_\_\_\_  
As given in your passport

Date of Birth \_\_\_\_\_  
day month year

Gender  Male  Female

Address in Home Country  
Number & Street name City/Suburb

State \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_  
 Area Code \_\_\_\_\_ Tel \_\_\_\_\_ Fax \_\_\_\_\_  
 Mobile \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address (if different from above)  
Number & Street name City/Suburb  
**E & M Education Counselling Centre**  
 State **No. 3-1, Jalan Menara Gading 1, Off Lebuhraya Timur Barat, Medan Connaught Cheras** Postcode **56 000 Kuala Lumpur** Country \_\_\_\_\_  
 Area Code **+603** Tel **9100 5620** Fax **9100 5619**  
 Mobile \_\_\_\_\_ Email **em\_edu@streamyx.com**

## Section 2 RESIDENCY AND OTHER INFORMATION

Country of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_ Passport No \_\_\_\_\_  
If available

Are you currently living in Australia?  Yes  No  
If no, which country are you applying from? \_\_\_\_\_

Are you a permanent resident of Australia?  Yes  No  
If yes, do not proceed with this form, you must complete another form. Please visit [www.rmit.edu.au/admissions](http://www.rmit.edu.au/admissions) for further information.

If you have an Australian visa, please detail visa type:  
 Student  Visitor  Spouse  Other (please specify class type and subclass number) \_\_\_\_\_  
If you hold a current passport and/or an Australian visa, please include a copy with this application.

Are you currently covered by Overseas Student Health Cover (OSHC)?  Yes  No  
Provider Name Membership No. Expiry Date

If yes, please provide: \_\_\_\_\_

Have you been awarded a scholarship or sponsorship?  Yes  No If yes, please provide a letter from your sponsor(s).

Scholarship/Sponsor provider name: \_\_\_\_\_

Scholarship/Sponsor provider's contact details: Address \_\_\_\_\_  
 Tel \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

Are you applying through an RMIT agent?  Yes  No Agent's name **E & M Education Counselling Centre**

## Section 3 APPLICATION INFORMATION

RMIT Program Complete in order of preference to apply for an RMIT program (eg diploma, degree, postgraduate):

1. Program Code \_\_\_\_\_ Intake Date (semester/year ie 1/2005) \_\_\_\_\_  
 Name of Program \_\_\_\_\_

2. Program Code \_\_\_\_\_ Intake Date (semester/year ie 1/2005) \_\_\_\_\_  
 Name of Program \_\_\_\_\_

3. Program Code \_\_\_\_\_ Intake Date (semester/year ie 1/2005) \_\_\_\_\_  
 Name of Program \_\_\_\_\_

Are you applying for credit exemptions?  Yes  No  
If yes, please provide an official syllabus, including detailed subject descriptions.

### How to Apply

- 1 Complete this form in BLOCK letters using a black or blue pen.
- 2 Attach one certified copy of supporting documents (refer to list on last page of form). Do not include originals.
- 3 Return completed form to RMIT University, International Services (see address below) or to your RMIT accredited agent.
- 4 Please attach a copy of your passport if available.

### Where to submit your application

RMIT University  
 International Services  
 Postal Address:  
 GPO Box 2476  
 Melbourne VIC 3001  
 Australia  
 Street Address:  
 Level 4, 239 Bourke Street  
 Melbourne VIC 3000  
 Australia  
 Tel. +61 3 9925 5156  
 Fax: +61 3 9663 6925  
 Email: [isapplications@rmit.edu.au](mailto:isapplications@rmit.edu.au)  
[www.rmit.edu.au/programs/international](http://www.rmit.edu.au/programs/international)  
 RMIT University  
 CRICOS Provider Code: 00122A  
 RMIT English Worldwide  
 CRICOS Provider Code: 01912G

**E & M Education Counselling Centre Sdn Bhd**  
**No. 3-1, Jalan Menara Gading 1**  
**Off Lebuhraya Timur Barat**  
**Medan Connaught Cheras**  
**56 000 Kuala Lumpur, Malaysia**  
 T: +603 9100 5620  
 F: +603 9100 5619  
 E: [em\\_edu@streamyx.com](mailto:em_edu@streamyx.com)

### OFFICE USE ONLY

Interviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Form submitted at:  
 Exhibition/Interview  
 SIC/Info Corner  
 Representative office visit

English Program Only

Tick the type of program you are applying for:

General English  English for Academic Purposes

Start Date: \_\_\_\_\_ Number of Weeks: \_\_\_\_\_

Please note RMIT may advise number of weeks required for English for Academic Purposes (EAP) depending on your English language proficiency level.

English Program as a Pathway

English as part of a pathway to RMIT TAFE or University (tick here):

In the boxes directly above, tick the type of program preferred. RMIT will advise the number of weeks required depending on your English language proficiency level.

## Section 4

### RESEARCH BACKGROUND

Have you ever been enrolled in a masters by research or PhD program?  Yes  No

If yes,

Institution Name

Department Name

Period of candidature

to

Topic

day/month/year

day/month/year

Reason for withdrawal (if applicable)

#### Research Proposal

Have you contacted an RMIT academic about your research proposal?  Yes  No

If yes,

Academic's name

Academic Position

School

Phone

Email address

## Section 5

### ENGLISH LANGUAGE PROFICIENCY

English Ability

Is English your first language?  Yes  No

Have you studied at secondary or post secondary level with English as the medium of instruction?  Yes  No

If yes, please provide evidence.

A list of countries/qualifications exempt from providing evidence of English proficiency can be found at [www.rmit.edu.au/international/englishequivalent](http://www.rmit.edu.au/international/englishequivalent)

English Studies

Are you planning to enrol, or are you enrolled in English Language Studies?  Yes  No

Date of Program Completion

Level

Institution

English Test Score (IELTS, TOEFL or REW)

Have you taken an English test in the last 6 months?  Yes  No

If yes, please complete details below.

If no, do you plan to take a test?

Yes  No

Test Date

Test Name

Test Report Form Number

Result

If not known, please submit results as soon as possible.

**Section 6**

**QUALIFICATIONS AND WORK EXPERIENCE**

1. Current Studies: Are you currently studying?  Yes  No (if no, go to 2.)

If yes, indicate the date your results will be available \_\_\_\_\_

Will you complete this program before commencing your new program at RMIT?  Yes  No

List your current program of study:

Month and year enrolled (eg. February 2004) From _____ To _____	Country _____
Institution _____	Name of qualification _____

2. Secondary School Studies: List details of the secondary studies you have completed:

Years enrolled From _____ To _____	Country _____
Institution _____	Name of qualification _____

3. Post Secondary (Tertiary) Studies (eg. Degree, Diploma, Masters): List details of the post secondary studies you have completed (from lowest qualification gained to highest):

Years enrolled From _____ To _____	Years enrolled From _____ To _____
Country _____	Country _____
Institution _____	Institution _____
Name of qualification (including main field of study): _____ _____ _____	Name of qualification (including main field of study): _____ _____ _____

4. Employment History List details of employment:

Please list full details and attach a separate page if necessary:

Month and year From _____ To _____	Month and year From _____ To _____
Country _____	Country _____
Employer _____	Employer _____
Position _____	Position _____
Duties _____ _____ _____	Duties _____ _____ _____

**Section 7**

**SPECIAL CIRCUMSTANCES**

Do you have a disability, impairment or long-term medical condition which may affect your studies?  Yes  No

If you do, you need to provide extra information so that RMIT can assist you during your study program. More information about RMIT support services is available on [www.rmit.edu.au/disability](http://www.rmit.edu.au/disability).

**Section 8****ATTACHMENTS**

The following items must be included when you submit your application. Please refer to the College brochures for details. Applications which are submitted without necessary attachments will be delayed in processing. If documents are in languages other than English, please also supply certified translated copies.

## Compulsory Attachments

- Certified academic transcripts
- Certified copies of graduation certificates
- Evidence of English proficiency

Submit these attachments if applicable. Please do not include original copies as they will not be returned.

- Portfolio (A4 size only)
- References from employers
- Academic references
- Personal statement
- Curriculum Vitae (resume)
- Disability support details
- Research proposal including objective, methodology and expected outcomes
- List of research publications
- Certified English translations
- Letter from scholarship provider
- Application fee (unless exempt)

**Section 9****DECLARATION**

I understand that:

- RMIT University reserves the right to discontinue or alter any program, course/subject, fee, admission requirement, staffing or other arrangement without prior notice.
- Personal information I have provided may be made available to the Australian Government and State agencies, under the ESOS Act 2000 and ESOS Regulations 2001.
- I may access my own student records, subject to privacy legislation. (For more detailed information on RMIT University's privacy policy, please visit: [www.rmit.edu.au/privacy](http://www.rmit.edu.au/privacy).)
- Quoted tuition fees are an estimate only, based on standard full time loads and will vary depending on program and plan (ie. the actual enrolled load). Tuition fees are based on the normal program load required to complete the award program, and tuition fees will increase if I need to repeat courses or undertake additional electives that will exceed the normal program requirement.
- Fees quoted by RMIT University may increase by no more than 7.5% each calendar year of my studies.
- The first instalment of fees is to be paid upfront. Penalties will apply if payment is not received by the due date.
- Tuition fees do not include the Overseas Student Health Cover (OSHC), administrative services charges, books/equipment and/or other materials required to undertake the program or compulsory activities where relevant (such as fieldwork, excursions or laboratories).
- The OSHC and application fee are non-refundable by RMIT University. Students must apply directly to Medibank Private for possible refund of OSHC.
- I give RMIT permission to check my visa status using the Department of Immigration and Citizenship's (DIAC) EVO system.

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting my application is correct and complete and that any portfolio, personal statement or additional requirements are my own work. I acknowledge that the withholding of information, or provision of incorrect documentation relating to my application may result in cancellation of any offer or enrolment by RMIT University.

If sponsored by a government body or private corporation, I give RMIT permission to provide this sponsor with information about my academic progress.  Yes  No

I have completed all sections of the application form and read and understood the declaration.

Signature of Applicant: \_\_\_\_\_

Date \_\_\_\_\_

*day/month/year*

*Please refer to [www.rmit.edu.au/policies/refunds](http://www.rmit.edu.au/policies/refunds) for RMIT's refund policy for international students.*

**Section 10**

If sponsored by a government body or private corporation, I give RMIT permission to provide this sponsor with information about my academic progress.  Yes  No

Signature of Applicant: \_\_\_\_\_

Date \_\_\_\_\_

*Day/month/year*