

\*Mandatory fields must be completed in order for application to be processed.

For office use only:

File no. \_\_\_\_\_  
Tag \_\_\_\_\_

## Section 1 NAME AND CONTACT INFORMATION

Title\* \_\_\_\_\_ Gender\* Male  Female  Date of birth\* \_\_\_\_\_  
Day Month Year

If under 18 years of age at program commencement date, please complete 'Guardianship Form' at [www.rmit.edu.au/programs/applications/guardianship](http://www.rmit.edu.au/programs/applications/guardianship)

Family name\* \_\_\_\_\_ Given names\* \_\_\_\_\_  
as stated in your passport

Address in home country\* \_\_\_\_\_  
Number & street name City/Suburb

State/province \_\_\_\_\_ Country \_\_\_\_\_ Postcode \_\_\_\_\_  
Number & street name City/Suburb

Mailing address (if different from above) \_\_\_\_\_  
State/province Country Postcode

Area code \_\_\_\_\_ Tel \_\_\_\_\_ Fax \_\_\_\_\_

Contact details\* \_\_\_\_\_  
Mobile Email\*

Are you applying through an RMIT representative?  Yes  No  
Representative's name E&M Education Counselling Centre  
Agent number 767 Office number 01

Please tick (✓) if you have previously submitted an application to RMIT

### How to Apply

- Complete in **BLOCK** letters using a black or blue pen.
- Attach the **AU\$70 application fee**. See page 3 for payment methods. Your application **will not be processed** without this fee.

### Exemptions:

- English-only programs
- Current or returning RMIT students
- Year 12 students applying through VTAC
- Research programs

- Attach **one certified A4 copy** (do not include originals) of supporting documents (refer to list on page 3).
- Return the completed form to RMIT University International Services or to your RMIT-accredited representative.

## Section 2 RESIDENCY AND OTHER INFORMATION

Country of birth\* \_\_\_\_\_ Citizenship\* \_\_\_\_\_ Passport No. \_\_\_\_\_  
If available

Are you currently living in Australia?  Yes  No  
If no, which country are you applying from? \_\_\_\_\_

Are you a permanent resident of Australia?  Yes  No If yes, do not proceed with this form. You must complete another form. Please visit [www.rmit.edu.au/programs/applications](http://www.rmit.edu.au/programs/applications) for further information.

If you have an Australian visa, please provide number:\* \_\_\_\_\_ Expiry date: \_\_\_\_\_  
Type:  Student  Visitor  Spouse  Other (please specify class type and subclass number) \_\_\_\_\_

If you hold a **current passport and/or an Australian visa**, you **MUST** include a copy with this application.

Are you currently covered by Overseas Student Health Cover (OSHC)?  Yes  No  
Provider name Membership number Expiry date

If yes, please provide: \_\_\_\_\_

Have you been awarded a scholarship or sponsorship?  Yes  No If yes, please provide a letter from your sponsor(s).

Scholarship/Sponsor provider name: \_\_\_\_\_  
Tel

### Where to submit your application

RMIT University  
International Services

#### Postal Address:

GPO Box 2476  
Melbourne VIC 3001  
Australia

#### Street Address:

Level 6, 255 Bourke Street  
Melbourne VIC 3000  
Australia

Tel. +61 3 9925 5156  
Fax: +61 3 9663 6925

Email:

**ISapplications@rmit.edu.au**  
[www.rmit.edu.au/programs/international](http://www.rmit.edu.au/programs/international)

RMIT University  
CRICOS Provider Code 00122A  
RMIT English Worldwide  
CRICOS Provider Code 01912G

## Section 3 PROGRAM INFORMATION

English program only Tick the type of program you are applying for:  
 General English  English for Academic Purposes  
Start date: \_\_\_\_\_ Number of weeks: \_\_\_\_\_

Please note RMIT may advise number of weeks required for English for Academic Purposes (EAP), depending on your English language proficiency level.

English program as a pathway English as part of a pathway to RMIT University programs (tick here):   
RMIT will advise the number of weeks required, depending on your English language proficiency level.

RMIT pathway Complete to apply for a pathway (e.g., Year 11/12 (VCE), Foundation Studies) leading into a higher award:  
Program code \_\_\_\_\_ Program plan \_\_\_\_\_ Intake date (month, year; i.e., February 2009) \_\_\_\_\_

Name of program \_\_\_\_\_

RMIT program Complete in order of preference to apply for an RMIT program (e.g., diploma, degree, postgraduate):  
1. Program code \_\_\_\_\_ Program plan \_\_\_\_\_ Intake date (month, year; i.e., February 2009) \_\_\_\_\_

Name of program \_\_\_\_\_

2. Program code \_\_\_\_\_ Program plan \_\_\_\_\_ Intake date (month, year; i.e., February 2009) \_\_\_\_\_

Name of program \_\_\_\_\_

3. Program code \_\_\_\_\_ Program plan \_\_\_\_\_ Intake date (month, year; i.e., February 2009) \_\_\_\_\_

Name of program \_\_\_\_\_

Are you applying for credit exemptions?  Yes  No  
If yes, please provide an official syllabus, including detailed subject descriptions.

E & M Education Counselling  
No. 3-1 Jalan Menara Gading 1  
Off Lebuhraya Timur Barat  
Medan, Connaught Cheras  
Representative's  
56 000 Kuala Lumpur  
Malaysia stamp  
T: +603 9100 5620  
F: +603 9100 5619  
E: em\_edu@streamyx.com

### OFFICE USE ONLY

Interviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Form submitted at:

- Exhibition/Interview  
 ISSC/Info Corner  
 Representative office visit

## Section 4 ENGLISH LANGUAGE PROFICIENCY

English skill\* Is English your first language?  Yes  No

Have you studied at secondary or post-secondary level with English as the medium of instruction and assessment?  Yes  No  
If yes, please provide evidence.

English studies\* Are you planning to enrol, or are you enrolled in English Language Studies?  Yes  No

Date of program completion

Level

Institution

English test score\* Have you taken an English test in the last 6 months?  Yes  No

(IELTS, TOEFL or REW)

If yes, please complete details below.

If no, do you plan to take a test?  Yes  No

Test date

Test name

Test report form number

Result

If not known, please submit results as soon as possible.

## Section 5 QUALIFICATIONS AND WORK EXPERIENCE

1. Secondary school studies:\* List details of the secondary studies you have completed:

Years enrolled

From (month/year)

To (month/year)

Country

Institution

Name of qualification

2. Completed post-secondary (tertiary studies) (e.g., Degree, Diploma, Masters) List details of the post-secondary studies you have completed (from lowest qualification gained to highest):

Years enrolled

From (month/year)

To (month/year)

Years enrolled

From (month/year)

To (month/year)

Country

Country

Institution

Institution

Name of qualification (including main field of study):

Name of qualification (including main field of study):

3. Current studies: Most recent enrolment:

Month and year enrolled (e.g., February 2009)

From (month/year)

To (month/year)

Country

Institution

Name of qualification

The date your results will be available (month/year)

Will you complete your current studies prior to the commencement of your proposed RMIT program?  Yes  No

4. Work experience Have you undertaken any work experience relevant to your application?  Yes  No

List details of employment:

From (month/year)

To (month/year)

From (month/year)

To (month/year)

Country

Country

Employer

Employer

Position

Position

Duties

Duties

## Section 6 SPECIAL CONSIDERATION

Do you have a disability, impairment or long-term medical condition that may affect your studies?  Yes  No

If **yes**, you need to provide additional information so that RMIT can assist you during your studies. More information about RMIT support services is available on [www.rmit.edu.au/disability](http://www.rmit.edu.au/disability).

## Section 7 ATTACHMENTS

The following items **must be included** when you submit your application. Please refer to the College brochures for details. (Applications that are submitted without necessary attachments will be delayed in processing.)

### Compulsory attachments\*

- |  |   |
|--|---|
| <input type="checkbox"/> Certified academic transcripts              | <input type="checkbox"/> Evidence of English proficiency  |
| <input type="checkbox"/> Certified copies of graduation certificates | <input type="checkbox"/> Certified copies of passport and current Australian visa (if applicable) |

Submit these attachments if applicable (please do not include originals (copies only) as they **will not be returned**):

- |  |   |
|--|---|
| <input type="checkbox"/> Folio                         | <input type="checkbox"/> Certified English translations                           |
| <input type="checkbox"/> Supplementary documents/forms | <input type="checkbox"/> Research proposal including expected outcomes            |
| <input type="checkbox"/> Personal statement            | <input type="checkbox"/> Letter from scholarship provider or sponsor              |
| <input type="checkbox"/> Curriculum Vitae (resume)     | <input type="checkbox"/> Guardianship form (for applicants under 18 years of age) |
| <input type="checkbox"/> References from employers     | <input type="checkbox"/> Disability support details                               |

## Section 8 HOW DID YOU FIRST HEAR ABOUT RMIT UNIVERSITY?

- |  |  |
|--|--|
| <input type="checkbox"/> Friends/relatives                         | <input type="checkbox"/> Education fair/exhibition |
| <input type="checkbox"/> Education representative                  | <input type="checkbox"/> School/career counsellor  |
| <input type="checkbox"/> Internet                                  | <input type="checkbox"/> Other _____               |
| <input type="checkbox"/> Media (magazine, newspaper or television) | _____  |

## Section 9 DECLARATION

I understand that:

- RMIT University reserves the right to discontinue or alter any program, course/subject, fee, admission requirement, staffing or other arrangement without prior notice.
- Personal information I have provided may be made available to the Australian Government and State agencies, under the ESOS Act 2000, ESOS Regulations 2001 and the National Code.
- I may access my own student records, subject to privacy legislation. (For more detailed information on RMIT University's privacy policy, please visit: [www.rmit.edu.au/privacy](http://www.rmit.edu.au/privacy).)
- Quoted tuition fees are an estimate only, based on standard full-time loads and will vary depending on program and plan (i.e., the actual enrolled load). Tuition fees are based on the normal program load required to complete the award program, and tuition fees will increase if I need to repeat courses or undertake additional electives that will exceed the normal program requirement.
- Fees quoted by RMIT University may increase by no more than 7.5% each calendar year of my studies.
- The first instalment of fees is to be paid upfront. Penalties will apply if payment is not received by the due date.
- Tuition fees do not include the Overseas Student Health Cover (OSHC), administrative services charges, books/equipment and/or other materials required to undertake the program or compulsory activities where relevant (such as fieldwork, excursions or laboratories).
- The OSHC and application fee are non-refundable by RMIT University. Students may apply directly to Medibank Private for possible refund of OSHC.
- I give RMIT permission to check my visa status using the Department of Immigration and Citizenship's (DIAC) VEVO system.

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting my application is correct and complete and that any folio, personal statement or additional requirements are my own work. I acknowledge that the withholding of information, or provision of incorrect or fraudulent documentation relating to my application may result in cancellation of any offer or enrolment by RMIT University.

If sponsored by a government body or private corporation, I give RMIT permission to provide this sponsor with information about my academic progress.  Yes  No

I have completed all sections of the application form and read and understood the declaration.

Student signature \_\_\_\_\_ Date \_\_\_\_\_  
Day/month/year

Please refer to [www.rmit.edu.au/international/refundpolicy](http://www.rmit.edu.au/international/refundpolicy) for RMIT's refund policy for international students.

Application fee payment **A non-refundable application fee of AU\$70 must be submitted** with this application. These payment methods are accepted:

### Bank draft

Draft should be payable to 'RMIT University' in Australian dollars and to an Australian bank. Write your student number (if known) on the back of the draft.

### Credit card (Visa or Mastercard)

Please complete details below:

Please tick one	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Name on credit card:	_____	
Card number:	_____	
Expiry date:	_____	
Signature:	_____	

### Telegraphic transfer

Paid in accordance with the following details:

Payee: RMIT University  
Bank: Commonwealth Bank of Australia  
Branch: RMIT University  
360 Swanston Street, Melbourne 3000  
Account no: 1000-6953 (FOR APPLICATION FEE ONLY)  
BSB no: 063-262

A copy of the telegraphic transfer, including your full name and contact details, must be attached to your application form.