

Section E: English language proficiency (Please tick where applicable and attach documentary evidence) continued

I intend to sit for an IELTS or TOEFL test on: (dd/mm/yy)

I have satisfactorily completed an approved English language course at:

Name of institution: _____

Date of test (dd/mm/yy)

I have applied for/am attending an English language course at the La Trobe University International College Language Centre.

If yes, please give approximate start date: (dd/mm/yy) For 10 20 25 30 or weeks of English

Section F: Academic qualifications

(List all courses in which you have been enrolled at tertiary institutions. Attach original or certified academic transcripts for each course)

Tertiary and post-secondary studies

Abbreviated Title of Qualification e.g. BSc	Awarding Institution e.g. La Trobe University	Period of Enrolment e.g. 2003 – 2005	Completed? e.g. Yes	When? e.g. 2005	Language of Instruction e.g. English

Award(s) for Achievement

Have you ever received an award, scholarship or other recognition for academic achievement(s)? Yes No If yes, attach a brief description of your achievements.

Research Experience

Have you ever completed research of a substantial nature? Yes No If yes, attach a brief description of your research.

Publications

Have you ever been the author or co-author of any academic publication(s)? Yes No If yes, attach a list of any significant publications and indicate the author(s).

Section G: Referees

All applicants must request two (2) senior academics familiar with their recent achievements to send a confidential Academic Referee Report on the appropriate form directly to La Trobe International. Forms are available at: latrobe.edu.au/international/apply/how-to/research

Please note Your application will not be assessed until we have received both Academic Referee Reports.

List the academic referees who have agreed to forward reports.

Referee 1

Name and Title _____
Address _____
Telephone _____
Facsimile _____
Email _____

Referee 2

Name and Title _____
Address _____
Telephone _____
Facsimile _____
Email _____

If you are applying for a Professional Doctorate you must also request two referees familiar with your professional experience to submit a professional referee report to La Trobe International (in addition to the two Academic Referee Reports). Please see: latrobe.edu.au/international/apply/how-to/research

Section H: Check List

Check that you have:

- Completed and signed the application form
- Answered all questions
- Attached the application fee (A\$80) or indicated your credit card details
- Nominated two academic referees and given each referee a copy of the Academic Referee Report form to return promptly to La Trobe International
- Made a copy of the application form for your own records

Check that you have attached copies of the following to each application form:

- Original or certified copy of evidence of any change of name
- Summary of research proposal
- Evidence of English language proficiency
- Original or certified copies of academic transcripts and evidence of completion, for all relevant previous studies
- Details of any awards or achievements
- Details of any research experience
- List of any academic publications
- Details of any relevant research and/or professional experience including a copy of your Curriculum Vitae if appropriate

Section I: Declaration and agreement

I declare that the information provided on this form is true and complete in every detail. I authorise La Trobe University to obtain further information about me from educational and other institutions which I have attended, and from Australian government authorities such as Department of Immigration and Citizenship (DIAC) and the Department of Education, Employment and Workplace Relations (DEEWR).

I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my admission and agree to pay all fees for which I am liable, and have read and agree to the conditions relating to the Refund Policy and Privacy Statement on the University's website at latrobe.edu.au/international/fees/tuition

This agreement does not remove my right to take further action under Australia's consumer protection laws.

I consent to the University:

- a) using and disclosing my personal information in accordance with the University's Refund Policy and Privacy Statement; and
- b) disclosing my personal information to a third party, authorised by the University, to enable the third party to contact me for the purpose of providing me with information about the University.

I accept that this application and supporting documentation become the property of La Trobe University and are not returnable.

Giving false or misleading information is a serious offence under the *Criminal Code Act 1995* (Australia).

Signature _____ Date

Contact details

La Trobe International Telephone (+61 3) 9479 1199
La Trobe University Facsimile (+61 3) 9479 3660
Victoria 3086 Email international@latrobe.edu.au
AUSTRALIA Web latrobe.edu.au/international

LTI office use only: Applicant's original documents sighted

Signature _____ Date

La Trobe University is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). CRICOS Provider 00115M